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JAN 31 2003

COMMONWEALTH of VIRGINIA

Mr G Robert Lee
County Administrator
Fauquier County
40 Culpeper Street
Warrenton VA 20186

Dear Mr. Lee:

The Department of Motor Vehicles sells the Animal Friendly license plate which is authorized by Virginia Code, §46.2-749, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats. This money is set aside in a special fund titled the Dog and Cat Sterilization Fund for distribution to localities, regardless of the amount of funds involved. For Fiscal Year 2002 just concluded, DMV's records indicate that your locality is due \$2,100.00 from this Fund.

Virginia Code §46.2-749 requires each locality to certify that this money will be used to support sterilization of dogs and cats. If your locality does not have a program for this purpose, the statute provides that the locality has three options. You may (1) make the funds available to any private, nonprofit sterilization program for dogs and cats in your locality; (2) return the funds to DMV; or, (3) refuse the funds. Any funds that are returned or refused shall be distributed to other affected localities on a pro rata basis.

Attached to this letter is a form on which to make your choice pertaining to the amount stated above. Please complete the form and return it no later than February 27, 2003, to:

Financial Management Services
Department of Motor Vehicles
Post Office Box 25700
Richmond, Virginia 23260
Attn: Ernestine Barrett 714
Fax: 804.367.6339

If the form is **not received** by the above date it will be assumed that your locality is declining the funds and they will be distributed to the other participating localities. If you have any questions regarding the Animal Friendly Plate and the funds due you or with completing the Certification of Funds form, please call DMV's Special License Plate Division at (804) 367-9711.

With kindest regards.

Sincerely,

Asbury W. Quillian

AWQ/dts

Attachment

c: The Honorable Larry L Weeks, Chairman

**Certification of Funds
Dog and Cat Sterilization Fund**

2002

The administrator or manager of the locality should complete this form by selecting the section that signifies the locality's choice regarding the acceptance of money from the Dog and Cat Sterilization Fund.

Please return this form with your Federal Employee Identification Number to the Department of Motor Vehicles by February 27, 2003.

(FEIN)

Option One: Acceptance of Funds

Fauquier County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$ _____ based on sales of the Animal Friendly license plate in Fiscal Year 2002. Furthermore, certify that these funds will be used for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

Print Name

Title

Option Two: Acceptance/Assignment of Funds (If more than one, please use a separate sheet)

Fauquier County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$ 2,100.00 based on sales of the Animal Friendly license plate in Fiscal Year 2002. This locality does not have a sterilization program, but will transfer the funds, in total, to Fauquier SPCA, Inc.
(Name and Address)

P. O. Box 733, Warrenton, Virginia 20188

which is a private, non-profit group supporting the purposes of the Fund. I certify that these funds will be used by this organization for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

G. Robert Lee
Print Name

County Administrator
Title

Option Three: Decline Receipt of Funds

Fauquier County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$ _____ based on sales of the Animal Friendly license plate in Fiscal Year 2002. This locality does not wish to accept the funds for this year.

Signature

Date

Print Name

Title